



Corporate Sponsorship Liaison Internship

The San Rafael Pacifics are committed to being a positive community asset and have made it a priority to support local organizations, create strong partnerships, and make every interaction and experience with the Pacifics a meaningful one. The Pacifics Front Office is the backbone of the organization and could not exist without the hard work and commitment of our interns. Just like our relationships with the community, we strive to create a solid and meaningful, yet fun internship program. A Pacifics intern should expect to work very long hours, up to six days a week on during a home stand.

Responsibilities in Office and Game Day:

Office:

- Serve as the point of contact for all of our corporate and event partners for day of game and throughout the season
- Responsible for the fulfillment of ticket requests from corporate sponsors and event partners
- Maintain meaningful and respectful relationships with our sponsors throughout the season
- Responsible for merchandise inventory and record keeping
- Participate in the execution and planning of corporate and event partner events from start to finish
- Work with Marketing Intern for the completion of sponsorship fulfillment packages
- Daily office tasks such as phone calls and email responses

Game Day:

- Responsible for the execution of sponsorship events prior to the start of the game
- Operate merchandise stand during the game

Requirements:

- Ability to work well independently and in a team environment
- Critical thinking and patience
- Strong written and oral communication skills
- Must have knowledge of basic Microsoft Office programs
- Exceptional work ethic, personal accountability, and strong time management skills.
- Strong organizational skills: Must be able to multi – task effectively
- Ability to think outside the box about ways to improve our brand
- Experience or strong desire to learn event management and relationship development

Compensation:

- This is an unpaid internship, but provides invaluable baseball business experience.
- Internship will start in late spring and end August 31, 2018. Dates are negotiable per academic schedule.

Interested candidates please submit a cover letter and resume to Greg Mroz at greg@pacificsbaseball.com